



OMFED DAIRY, ARILO, CUTTACK

TENDER DOCUMENT

FOR PURCHASE OF ESSENCE / FLAVOUR & CHEMICALS



Tender Paper cost: Rs.500+18%GST= Rs.590/-

Last date for submission of Tender: dt.24/03/2025, 11AM



The Odisha State Cooperative Milk Producers' Federation Ltd.,
D-2,SahidNagar,Bhubaneswar-751007.
PhoneNo:0674-2544576,2546030,2546121,2540417,2540273. Fax: 0674-2540974
E-mail:omfed@yahoo.com Website:www.omfed.com

TENDER NOTIC:

OMFED invites sealed tender (in two bid system) for supply of Detergents, Chemicals & Essence / Flavours to be used at OMFED dairy. The interested bidder may purchase the tender paper from OMFED, OMFED Dairy, Cuttack 754006 on payment of Rs.590/- (Rupees five hundred ninth only) per set in cash or shape of A/C payee demand draft drawn in favour of OMFED, Bhubaneswar up to dt.24/03/2025, 11AM and send/submit the complete offer with EMD in shape of Bank draft to reach us on or before dt.24/03/2025, 11A.M. The tender documents can also be downloaded from our web site www.omfed.com and the cost of tender paper in shape of DD must be attached along with the tender. Tenders without EMD shall not be taken into consideration. The tenders will be opened at 3PM on dt.24/03/2015 in the office of the OMFED Dairy in presence of interested bidders. The date of opening the price bid shall be communicated to the participating parties by email, after verifications of their documents & samples.

The Federation reserves the right to reject any or all the tenders without assigning any reason. The corrigendum, if required, shall only be published on OMFED website but not in any other media/newspapers.

Managing Director



**OMFED DAIRY:
ARILO,GOVINDAPUR,CUTTACK:
TENDER DETAILS**

Tender for:	Supply of chemicals, detergents & Essence
Reference No.	19(A)/OD/Essence & Flavour/24-25
Cost of Tender Form	Rs.500/-+ 18% GST= Rs.590/-
Schedule-I	Eligibility Criteria
Schedule-II	General Terms and Conditions
Schedule-III	EMD & Security Money.
Schedule-IV	Material Specification & Qty
Schedule-V	Commercial bid
Last date and time for submission of tender document	Dt.24/03/2025, 11AM
Date & Time for opening of Tender	Dt.24/03/2025, 3PM
Envelop-A	EMD- to be submitted.
Envelop-B	Technical documents to be submitted.
Envelop-C	Financial bid to be submitted.
Address for communication	Plant Manager OMFED Dairy, Arilo, Govindapur, Cuttack-754006 Omfeddairy51lpd@gmail.com



TECHNICAL BID:

SCHEDULE –I:

Eligibility criteria :

The bidders should be register under GST.

The bidders should have authorized dealership certificate of the manufacturer.

Annual Financial Turnover during the last year should be at least Rs.3lakh or more.

SCHEDULE –II:

General Terms & conditions:

The bidders are requested to Note the following General conditions of the tender & Submit the required Documents:

01. The Period of contact as per the Tender will be for 12months i.e from **dt.01.04.2025 to 31.03.2026** and the material requirement during this period is to be supplied by the bidders as per the approved tender rate.

02. Brand name of the items are to be indicated. Where the brand name is not possible the source of manufacturing may be furnished. Manufacturers will be given 1st preference. Authorized distributors will have produce distributor certificate from their principal. Federation reserves the right to contact some original reputed manufacturers to know the genuinely of the items & rate offered for their items by their distributors.

a: The details like Manufacturer, Date & Batch of Production, Date of Expiry, must be indicated for supply of all the items in each batch along with Food grade certificate & Material Safety Data sheet & FSSAI no, as applicable.

b: For some of the items we have indicated the brand & code numbers, we will prefer these brand. The bidders can submit their bids for other reputed brand with copies of order of our similar organization for our consideration.

03. Samples of the items quoted must be submitted for our testing at free of cost on the date of Tender opening (commercial bid). The materials will not be accepted if the supply will differ from the sample submitted. Sample submitted with the tender will not be returned. If the bidders are not submitted the sample the bid is not considered.

04. The Technically qualified bids, on passing of their samples, would be eligible for opening of the price bid.

05. List of the institutional, customers and Xerox copy of their purchase order may be attached.



06. Declaration to keep the price valid up to 31/03/2026.

07. Details of depositing Tender cost & EMD

08. The bid of the black listed party or supply defaulted party shall not be accepted.

09. The Federation is not bound to accept the L₁ rates & reserve the right to negotiate the rate with the bidders with reputed brand bids and may ask the original manufacturers to supply items through their distributors in specially discounted rates for our organisation.

10. Risk Purchases: The Federation reserve the right to purchase the relevant item from open market at the cost and risk of the suppliers in case it is not supplied in time. In such case, the differential cost, if any, shall be recovered from dues of the original supplier, which is due or become due in future.

11. Penalty: Any supplier defaulted in supply will be subjected to penalty@ 0.5% per week of the order value, to be deducted from pending bills subject to maximum 10% of the ordered value for the particular item. However, this clause shall not limit the Federation's right to make purchases, as per clause (10) above.

12. The Quantities mentioned in the Tender are purely tentative in nature, which may vary on either side as per actual requirement. Order items are to be supplied in phases as per our intimation from time to time. In case the materials supply is delayed/ it differs from the quality of approved/selected sample or Brand, the items can be purchase from other parties. Higher cost incurred, if any will be charged to the initially selected suppliers.

13. Payment terms: 100% payment will be released within 30 days of acceptance of the materials, by at par A/C payee cheque. The GST Bill in duplicate are to be raised for each batch of supply.

14) Complete set of Tender document, duly signed & sealed in each page is to be submitted as acceptance to all the terms & conditions of the Tender. In each Envelop there should be two separate sealed Envelops for Technical & Price bids.

15) In case of any dispute or differences pertaining to this tender, the Civil Courts at Bhubaneswar only shall have jurisdiction to entertain the same for adjudication.

16) The Managing Director, OMFED reserves the right to accept or reject either part/whole or any/all tenders without assigning any reason. The Federation may cancel or reduce the quantity of order or distribute/split the quantity to the other suppliers for which the lowest bidder/selected party will not be given any compensation. For any interpretation regarding this tender, the decision of the Managing Director, OMFED is final and binding.

17) The Federation reserves the right to accept or reject any sample and not answerable for the reason of rejection.



SCHEDULE-III

EMD & Security:

The bid without Tender cost Rs.590/- & EMD of Rs.30,000/- shall not be accepted. The EMD of the un-successful bidder shall be released soon on finalization of Tender. The EMD of the successful bidders shall be converted into Security deposit & refunded after successful completion of supply period. No interest is payable on the Security.

Co-Operatives, Govt. bodies, NSIC and MSME registered firms are exempted from submitting required EMD and submitted the security amounting Rs.30,000/- before placing of purchase order.

SCHEDULE-IV

DETERGENT & CHEMICALS:

Sln0	Items	Specification	Annual requirement. (Approx)	Sample to be submitted.
01	Liquid detergent. (General purpose)	It shall be in liquid form, having good Cleaning properties, free from visible dirt, impurities and unpleasant odour. Matter insoluble in water : Nil pH of 1% solution at 20°C : 6 to 8	10MT (packed in 25/50ltrs Returnable Jar)	01ltrs
02	Nitric Acid , Concentration 70%	% of Nitric acid: Minimum 45-50%, SP gravity Minimum = 1.4	5MT (packed in 25kg HDPE jar)	500ml
03	Hydro chloric acid (HCL) used in ETP	32-33%	10MT (packed in 35kg returnable HDPE Jar)	1kg
04	Sodium Hypo Chloride (NACOL) used in ETP	10%	6MT (packed in 35kg returnable HDPE Jar)	1kg
05	DAP used in ETP	18% Nitrogen & Phosphorus 46%	7MT Packed in 50kg pack	500gm
06	Urea used in ETP	46% Nitrogen	7MT Packed in 45kg bag	500gm



ESSENCE & FLAVOURS:

Slno	Items	Specification	Annual requirement. (Approx)	Sample to be submitted.
01	Vanilla Essence for Lassi	Make IFF no 1 or equivalent of dolhar make	100ltr (packed in 01ltr pack)	1ltr
02	Rose white for lassi	IFF C 8536 or equivalent of dolhar (01ltr pack)	100ltr (packed in 01ltr pack)	1ltr
03	Saffron Essence	Make IFF No 1 or equivalent of dolhar	200ltr 01ltr pack	1ltr
04	Cardamom essence	make IFF MC1919 or equivalent of Dolhar	150ltr 01ltr pack	1ltr
05	Ginger Oleoresin	Make Universal or equivalent	50kg (5lkr pack)	50gm
06	Green Chilly Oleoresin	Make Universal or equivalent 3.3% W/S	50kg (5ltr pack)	50gm
07	Saffron milk Masala Oleoresin	Made from the best of the saffron. Extract obtained from the dried stigmas of Crocus sativus (saffron) are standardized with invert sugar and further blended with extract (oleoresins) of Cardamom, Nutmeg, bit of almond and Pistachio and added permitted antioxidants.	220ltr (5ltr pack)	1kg



Delivery Schedule:

DETERGENT & CHEMICALS:

Sl no	Items	Annual requirement. (Approx)	Schedule: looking our stock as per our telephonic calls / email
01	Liquid detergent.	10MT	2000ltrs in each consignment
02	Nitric Acid	5MT	2000ltrs in each consignment
03	Hydro chloric acid (HCL)	10MT	2000ltrs in each consignment
04	Sodium Hypo Chloride (NACOL)	6MT	1000ltrs in each consignment
05	DAP	7MT	1000Kg in each consignment
06	Urea	7MT	1000Kg in each consignment

ESSENCE & FLAVOURS:

Sl no	Items	Annual requirement. (Approx)	Schedule: looking our stock as per our telephonic calls / email
01	Vanilla Essence for Lassi	100ltr	25ltrs in four consignments
02	Rose white for lassi	100ltr	
03	Saffron Essence	200ltr	50ltrs in four consignment
04	Cardamom essence	150ltr	50ltrs in each consignment
05	Ginger Oleoresin	50kg	25ltrs in each consignment.
06	Green Chilly Oleoresin	50kg	
07	Saffron milk Masala Oleoresin	220ltr	55ltrs in each consignment



SCHEDULE-V
COMMERCIAL BID

The bidders will have to quote the **All-inclusive, FOR Delivery rates** & Indicate the following details:

01. Basic Rate, Packing & forwarding, Insurance, Taxes & Transportation to Dairy.
02. Term of payment: As indicated in clause 13 of Technical Bid.
03. We do not accept the advance payment term for supply of any items.
04. Details of EMD deposit:

Pricing format:

DETERGENT & CHEMICALS:

Sln0	Items	Annual requirement. (Approx)	Basic cost	P&F, Freight	GST	Total cost
01	Liquid detergent.	10MT		FOR		
02	Nitric Acid	5MT		FOR		
03	Hydro chloric acid (HCL)	10MT		FOR		
04	Sodium Hypo Chloride (NACOL)	6MT		FOR		
05	DAP	7MT		FOR		
06	Urea	7MT		FOR		

ESSENCE & FLAVOURS:

Sln0	Items	Annual requirement. (Approx)	Basic cost	P&F, Freight	GST	Total cost
01	Vanilla Essence	100ltr		FOR		
02	Rose white for lassi	100ltr		FOR		
03	Saffron Essence	200ltr		FOR		
04	Cardamom essence	150ltr		FOR		
05	Ginger Oleoresin	50kg		FOR		
06	Green Chilly Oleoresin	50kg		FOR		
07	Saffron milk Masala Oleoresin	220ltr		FOR		



Declaration to be filled up by the party in letter pad.

I/we declare that I/we have gone through the above mentioned condition in Technical bid and commercial bid before filling up our rate and submission of the Tender paper. I/we confirm the acceptance to all these conditions

i) Name, Designation:

ii) Name of the establishment

iii) TIN/CST/GST no.

iv) Pan no.

v) Address

vi) Telephone/Mob no.

vi) Email id

All the information furnish by us are true to the best of our knowledge & belief

Date:

Signature,

Seal:



UNDERTAKING

I/We.....
...hereby solemnly agree to abide by the Terms & Conditions and the rates enumerated above. Any violation of the Clause(s) will render my/our contract null and void. I/We have understood completely about this tender document and the terms and conditions therein.

Date:

Signature
(Full signature of the Tenderer with seal)



Checklist of Documents: -

Sl no	Documents	Yes (√)
01	GST Certificate	
02	GST return last three months	
03	IT return of last year	
04	PAN card	
05	P&L account, Balance sheet of last Year	
06	MSDS certificate of chemical & Flavours	
07	Tender paper filled & dully signed	
08	Dealership certificate / Authorization certificate	
09	Any other documents	
10		
11		